

**CITY OF LA JUNTA**  
Use Tax Calculation on Building Materials

Applicant Name \_\_\_\_\_

Contractor's name (if different than applicant) \_\_\_\_\_

Owner's name (if different than applicant) \_\_\_\_\_

Construction Address \_\_\_\_\_

Contact Phone # \_\_\_\_\_

Description of Job: \_\_\_\_\_

Estimate of Job: \_\_\_\_\_

Materials: \$ \_\_\_\_\_ Labor: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

**PLEASE NOTE**

**The City of La Junta collects use tax, in lieu of sales tax, ahead of the purchase of materials. Use tax is ONLY assessed on the material costs for each project as listed on the building permit application. The sales tax department then issues an exemption certificate. The certificate will then be presented at the time the materials are purchased. By presenting this certificate, the consumer does not pay sales tax at the time of the purchase of materials.**

**CONTACT SALES TAX DEPT FOR YOUR EXEMPTION CERTIFICATE  
IT WILL BE ISSUED AFTER ISSUANCE OF BLDG PERMIT**

---

**FOR USE BY SALES TAX DEPT**

MONTHLY SUBMITTAL ON CURRENT CITY OF LA JUNTA SALES TAX ACCOUNT # \_\_\_\_\_

REQUIRES USE TAX COLLECTION AT TIME OF BUILDING PERMIT ISSUANCE

CITY SALES TAX \$ \_\_\_\_\_

COUNTY SALES TAX \$ \_\_\_\_\_

SALES TAX APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_