



AGENDA

REGULAR MEETING BOARD OF UTILITIES COMMISSIONERS

La Junta, Colorado

January 9, 2018

4:00 p.m.

Power Board Room

Municipal Building

601 Colorado Avenue

CALL TO ORDER

ROLL CALL (City Clerk)

Board Members P/A

Supervisors

Others

Bourget
Goodwin
Pruyn
Sutherland

MINUTES OF PREVIOUS MEETING (Chairman) Regular Meeting December 12, 2017

OATH OF OFFICE TO NEWLY ELECTED COMMISSIONER FRANK MCKENZIE (City Clerk)

CITIZEN PARTICIPATION

REPORTS

- A. Water & Wastewater Treatment (Tom Seaba)
- B. Power Plant & Distribution (Reuben DeLeon)
- C. Sanitation (Darren Adame)

NEW BUSINESS

- A. Election of Officers for 2018 (Chairman) (Action)
 - 1. Chairman
 - 2. Vice-Chairman
- B. City Manager's Comments
- C. City Attorney's Comments
- D. Governing Body's Comments

ADJOURN

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, December 12, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner
 Jeffri Pruyn, Mayor
 P. Lorenz Sutherland, Chairman

Absent: none

Also present: Rick Klein, City Manager
 Bill Jackson, Asst. City Manager
 Phil Malouff Jr., City Attorney
 Melanie Scofield, City Clerk
 Tom Seaba, Administrative Coordinator
 Joe Kelley, Director of Water & Wastewater
 Darren Adame, Director of Engineering
 Aliza Libby-Tucker, Director of Finance
 Gary Cranson, ARPA Representative
 Aimee Hill, Engineering
 Edward Vela, Council Member
 Jim Goodwin, Council Member
 Elaine McIntyre, Council Member
 Eugene Mestas, Council Member
 Kathy DelRio, La Junta
 Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETING

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of November 14, 2017. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

There was no citizen participation.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
 - Evaluating well pump #8 after repairs. Possible relay or micro switch causing pump to cycle on and off.
 - Inspected all modulating valves in plant for corrosion and wear. All in serviceable condition.
 - Scheduled preventative maintenance on Degassifiers, air handling units, chemical pumps, and air vacs.
2. Distribution
 - Working with R.O. plant and street/sanitation crews in excavating and capping off leaking drains from raw and finished water lines at 4th and Adams. This repair also fixed an issue that would shut the R.O. plant down.
 - Repaired service leaks.
 - Meter Reading.

3. Wastewater

- Jetted 8,364 feet of sewer main throughout city.
- Developing plan to repair/replace current effluent line to bypass troublesome manhole.
- New construction continues.

4. All Departments

- Certification testing for several employees on January 12th in Pueblo.
- A big THANK YOU to Moltz Construction for loaning the Distribution crew some equipment to help safely conduct their repair project at 4th and Adams.

5. Joe Kelley talked to the Board about some of the big projects still out there:

- Wastewater Treatment Plant will be ongoing for a couple of years. It'll take care of some of the problems into the future. There are always new standards and regulations that come along in future years so you're never permanently set with regulations. We still have some funding mechanisms to take care of this spring. One of the loans we had go through was for \$2.5 million and due to some issues in legislation, we delayed closing on that loan till the spring so we could get the terms that were agreeable to us.
- Ark Valley Conduit we've been working on for the last couple of decades. It's still the best option for the City of La Junta to be involved in. My expectations were that we'd be set and doing something with this by 2023. This would have been an exceptionally good time for us. If there were any additional costs subject to the conduit construction or operations that's when our R.O. plant loan is paid off. So there would possibly be some money available from the facility fee.
- Holbrook water rights, I had an original concept for that hasn't panned out. The concept was to leave the water on the farms and rotate the crops every third year or so and we would use the water in those years we followed the crops. While going through the court case, nobody seemed to like that idea. We did decide that we're not going to put any more money into studying the Holbrook water rights right now. An option to consider would be rather we need all of those water rights, can we sell some of them. All of our leases run out the end of this year. We're proposing doing a one year extension on the existing leases and this will give us time to discuss what we want to do moving forward with the Holbrook water. It also allows us to decide which farms and shares we want to work on first. Some will be easier than others to manage.

B. Power Plant & Distribution. Rick Klein gave the following report in Reuben's absence:

1. Line Maintenance

- Performed general maintenance on poles and replaced hardware on the G52-10.
- Secured damaged transformer and added poles with lights to the old Gibsons building.
- Replaced pole that was hit by a vehicle on Highway 50.
- Performed routine maintenance on the AB52-6. Changed two poles and added a lift pole at the old Boys Ranch complex.
- Replaced Beckwith control for LTC at the Gardner Substation.

2. Christmas

- Inspected Christmas lights and decorations.
- Hung lights on Highway 50, placed lights and decorations downtown and at the city building.

3. Outages

- One minor outage at the light plant substation.

4. Training

- Flagger certification class
- Participated at OJC career day

C. Sanitation. Darren Adame gave the following report:

1. Year-to-date numbers are as follows:

- Special pickups down by 61
- 40-yard boxes up by 37

- 20-yard boxes up by 53
 - Containers from the shop up by 4
 - Compactor Box Service up by 19
 - New dumpster up by 12
 - New 40-yard box rents up by 29
 - New 20-yard box rents up by 31
2. Everything is going good at OCLI.

NEW BUSINESS

- A. **Appointment of vacant Utilities Board position – term to expire 11/2023.** The chair opened the floor for nominations. Chairman Sutherland nominated Frank McKenzie. Hearing no further nominations, the chairman closed nominations and called for the vote. Frank McKenzie was unanimously elected to fill the board vacancy.
- B. **Adopted Budget for 2018.** Aliza Tucker handed out the adopted budget and pamphlets with the new rates. Changes were made to increase the electric fund and decrease the water fund.

- C. **Updated City of La Junta Utilities Board Policy Effective January 1, 2018.** Work has been done in the efforts of making the Utility Board Policies more user friendly and comprehensive.

MOTION TO ACCEPT THE RECODIFIED CITY OF LA JUNTA UTILITIES BOARD POLICY EFFECTIVE JANUARY 1, 2018: Pruyne

SECOND: Bourget

DISCUSSION: There was no discussion

VOTE: The motion carried 3-0

- D. **City Manager's Comments.**

1. Merry Christmas to everyone.

- E. **City Attorney's Comments.**

1. It's always a privilege and Happy Holidays.

- F. **Governing Body's Comments.**

1. Commissioner Bourget: Asked Aliza for a run down on the progress with the dormant fee.

Aliza Tucker is finally down to the last 20-25 accounts. Today was the first billing of the dormant fee. My system is finally getting cleaned up and I'm very excited about it.

There being no further business, the meeting adjourned at 4:58 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk

**CITY OF LA JUNTA
TREATED WATER PUMPING REPORT**

2017 DECEMBER	DAILY TOTALS	RUNNING TOTAL	RUNNING AVERAGE
1	974,771	974,771	1,341,490
2	1,301,940	2,276,711	1,138,356
3	1,150,330	3,427,041	1,142,347
4	959,305	4,386,346	1,096,587
5	1,194,994	5,581,340	1,116,268
6	1,131,629	6,712,969	1,118,828
7	1,078,549	7,791,518	1,113,074
8	1,070,252	8,861,770	1,107,721
9	1,106,515	9,968,285	1,107,587
10	1,156,584	11,124,869	1,112,487
11	1,125,461	12,250,330	1,113,666
12	1,232,413	13,482,743	1,123,562
13	878,259	14,361,002	1,104,692
14	1,210,589	15,571,591	1,112,257
15	1,129,566	16,701,157	1,113,410
16	1,198,335	17,899,492	1,118,718
17	758,355	18,657,847	1,097,520
18	1,157,753	19,815,600	1,100,867
19	890,774	20,706,374	1,089,809
20	1,126,044	21,832,418	1,091,621
21	1,037,403	22,869,821	1,089,039
22	679,577	23,549,398	1,070,427
23	1,205,090	24,754,488	1,076,282
24	936,175	25,690,663	1,070,444
25	994,966	26,685,629	1,067,425
26	911,933	27,597,562	1,061,445
27	1,120,267	28,717,829	1,063,623
28	955,886	29,673,715	1,059,776
29	976,349	30,650,064	1,056,899
30	870,532	31,520,596	1,050,687
31	876,213	32,396,809	1,045,058

WATER PUMPING REPORT - TOTAL MONTHLY AVERAGE AND ANNUAL DAILY AVERAGE

	2006	2007	2008	2009	2010	2011	ANNUAL MONTHLY AVERAGE from 1978-2005
JANUARY	1,069,100	998,154	828,854	915,182	878,463	991,893	3,417,038
FEBRUARY	1,100,385	1,005,171	795,640	983,965	852,001	980,642	2,359,628
MARCH	1,330,108	1,075,377	1,057,652	1,318,063	941,267	1,148,921	2,340,723
APRIL	2,483,775	1,271,751	1,803,679	1,453,046	1,313,435	2,083,396	2,204,668
MAY	2,848,768	2,058,673	2,487,230	2,415,129	2,300,583	2,797,356	1,981,657
JUNE	3,579,809	2,628,225	3,255,751	2,631,517	3,122,363	3,244,992	2,202,084
JULY	3,011,787	3,443,123	3,642,764	3,047,117	2,868,009	3,333,226	2,077,328
AUGUST	2,539,168	3,246,639	2,473,215	2,874,971	2,866,497	3,240,163	2,041,761
SEPTEMBER	1,799,637	2,503,486	2,377,252	2,283,075	2,935,443	2,588,551	2,448,842
OCTOBER	1,282,737	1,719,798	1,431,962	1,192,195	1,929,252	1,894,996	2,392,992
NOVEMBER	937,937	1,055,925	909,060	879,589	1,037,700	963,713	2,617,253
DECEMBER	907,951	831,666	842,855	916,866	968,315	906,026	2,452,398
Total of Monthly Average	22,891,162	21,837,988	21,905,914	20,910,715	22,013,328	24,173,875	2,274,213
Annual Monthly Average	1,907,597	1,819,832	1,825,493	1,742,560	1,834,444	2,014,490	2,600,497
JANUARY	930,230	976,015	921,401	982,581	951,866	1,008,129	2,468,108
FEBRUARY	903,344	920,841	972,783	899,325	990,441	944,202	2,706,996
MARCH	1,400,422	1,189,742	1,162,262	1,185,289	1,260,958	1,362,603	2,772,865
APRIL	1,919,708	1,555,048	1,628,607	1,951,903	1,675,183	1,531,140	2,599,979
MAY	2,736,470	2,574,223	2,554,895	1,407,158	2,126,396	1,664,063	2,718,012
JUNE	3,780,595	2,945,785	3,116,761	2,443,088	2,684,200	2,792,473	2,778,802
JULY	3,915,341	3,109,772	2,679,176	2,987,266	3,118,577	2,704,002	2,764,985
AUGUST	3,613,710	2,925,098	2,619,138	2,929,069	3,215,891	2,158,243	2,686,897
SEPTEMBER	2,687,163	2,646,114	2,494,287	2,678,312	2,761,297	2,370,071	2,870,918
OCTOBER	1,530,418	1,887,994	1,816,309	1,786,327	2,053,569	1,440,836	2,545,514
NOVEMBER	1,109,195	1,082,438	1,107,138	1,139,791	1,194,828	1,135,276	2,294,070
DECEMBER	986,978	960,383	898,572	919,619	999,685	1,045,058	1,936,373
Total of Monthly Average	25,513,574	22,773,453	21,971,329	21,309,728	23,032,891	20,156,096	2,050,567
Annual Monthly Average	2,126,131	1,897,788	1,830,944	1,775,811	1,919,408	1,679,675	

POWER PURCHASE FROM ARPA & ELECTRIC COST ADJUSTMENT

TOTAL SYSTEM KWH

MONTH	2014	2015	2016	2017
JAN.	6,819,049	6,767,763	6,842,501	6,964,077
FEB.	6,164,931	6,157,830	6,191,327	5,933,031
MAR.	6,286,582	6,518,117	6,397,772	6,406,572
APR.	5,993,718	6,245,134	5,976,775	6,196,446
MAY	6,647,721	6,331,967	6,211,417	6,512,628
JUN.	7,762,755	8,148,685	8,102,754	8,110,940
JUL.	8,465,076	9,053,335	9,015,301	9,016,537
AUG.	8,205,024	9,037,856	8,511,350	8,222,713
SEP.	7,103,585	7,934,564	7,197,256	7,217,391
OCT.	6,347,225	6,545,506	6,270,031	6,374,771
NOV.	6,274,005	6,286,227	5,925,190	6,097,287
DEC.	6,688,106	6,631,119	6,610,592	6,750,179
TOTAL	82,757,777	85,658,103	83,252,266	83,802,572

ARPA SYSTEM DEMAND IN KW

MONTH	2014	2015	2016	2017
JAN.	12,827	12,814	12,562	13,873
FEB.	13,532	12,953	12,625	13,079
MAR.	12,902	13,230	12,146	12,222
APR.	12,386	12,310	11,731	13,268
MAY	16,204	13,016	13,205	14,566
JUN.	18,245	18,220	19,139	19,114
JUL.	18,585	19,089	19,303	20,072
AUG.	18,131	19,530	19,064	16,985
SEP.	17,741	17,779	16,065	17,173
OCT.	12,839	12,625	13,910	11,882
NOV.	13,449	12,109	12,134	11,869
DEC.	12,713	12,386	12,967	12,752
TOTAL	179,554	176,061	174,851	176,855

ELECTRIC COST ADJUSTMENT PER KWH

MONTH	2014	2015	2016	2017
JAN.	0.0487382	0.0488222	0.0484725	0.0493404
FEB.	0.0507299	0.0502051	0.049824	0.0508605
MAR.	0.0498706	0.0496734	0.0489523	0.049003
APR.	0.0500451	0.0494158	0.049453	0.0504103
MAY	0.0519836	0.049876	0.0503175	0.0508652
JUN.	0.0512216	0.0504923	0.0512238	0.051191
JUL.	0.0502057	0.0496163	0.0498087	0.0502953
AUG.	0.050332	0.0499187	0.0504522	0.0495025
SEP.	0.052211	0.0505592	0.0506642	0.0516267
OCT.	0.0496825	0.0490851	0.0508325	0.04876
NOV.	0.0503807	0.0491451	0.0499608	0.0493206
DEC.	0.0488858	0.0487113	0.0494253	
AVERAGE	0.050357225	0.049626708	0.0499489	0.050106864