



CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, January 10, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Allen Hill, Commissioner
Mike Bourget, Commissioner
Frank McKenzie, Commissioner
P. Lorenz Sutherland, Chairman

Absent: Lynn Horner, Mayor

Also present: Rick Klein, City Manager
Bill Jackson, Asst. City Manager
Melanie Scofield, City Clerk
Reuben DeLeon, Electric Superintendent
Darren Adame, Director of Engineering
Tom Seaba, Water/WW Quality Tech.
Kathy Del Rio, La Junta
Gary Cranson, La Junta
Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETING: Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of December 13, 2016. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION: None.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

- 1. R.O. Plant
- Rebuilt Pump #1 at the West Booster Station.
- Changed the oil in all chemical, finished water, and the 300 hp R.O. pump motors.
- Replaced all 528 filters from the three cartridge filtration units.
- Conducted maintenance on the air handler.
2. Distribution
- Hired two new employees: Oscar Olague and Joseph Gamez
- Conducting flow testing for new wrestling building at OJC.
- Finishing the 6" fire suppression and 2" service connections for the wrestling building.
- Repaired 4 service leaks.
- Making preparations for city-wide fire hydrant testing later this year.
3. Wastewater
- Changed oil and lubricated machinery throughout the plant.
- Lift stations were cleaned and flushed with the jetter.
- IPL influent line jetted.
- Jetted 1,416 foot of sewer main throughout the city in areas of concern.
- New treatment facility is still on schedule for ground breaking in May/June.

- A notice to prequalify a limited number of best qualified General Contractors for the construction of the new wastewater treatment facility is posted in the Tribune-Democrat and in QuestCDN (Construction Data Network), which is the premier Bid Management System for projects of this caliber.
4. All Departments
- Accepted bids for Water and Wastewater scheduled yearly monitoring lab testing.
 - General departmental maintenance.
 - Continued safety training.
 - Registered employees for continued training opportunities in classes sponsored by the EPA.

B. Power Plant & Distribution. Reuben DeLeon gave the following report:

1. The line crew has been reading electric meters as we do not have a meter reader. We will continue to install automated meters as time allows.
2. The crew has replaced two more light poles on Highway 50 and 1st and San Juan Avenue. The poles were hit by a truck traveling west on the highway.
3. The crew also replaced a wood pole at the Rattle Snake Restaurant that was hit by a City employee. The employee was clearing snow at the time of the accident.
4. The line crew has started working on the new primary service for Otero Junior College. The new underground service will feed the new wrestling building that is being built on campus.
5. The crew also replaced a decorative street light at 4th and Colorado Avenue that was hit by a Loomis truck driver, the light is back in service.

C. Sanitation. Darren Adame gave the following report:

1. Year-to-date numbers are as follows:
 - Special pickups down by 17
 - 40-yard boxes down by 1
 - 20-yard boxes up by 9
 - Containers from the shop up by 1
 - Compactor Box Service are the same
 - New dumpster rent down by 1
 - New 40-yard box rents up by 5
 - New 20-yard box rents down by 8
2. The budget for OCLI was approved.
3. We are getting demo trucks for sanitation, they will not be automated.
4. The Streets and Sanitation departments have been consolidated. All crews work sanitation in the morning and then switch to streets in the afternoon. This is crucial for cross-training.

UNFINISHED BUSINESS

- A. **Appointment of vacant ARPA Board position.** Chairman Sutherland nominated Gary Cranson. Hearing no further nominations, the chairman closed the nominations and called for the vote.

MOTION TO RECOMMEND TO CITY COUNCIL THE APPOINTMENT OF GARY CRANSON TO THE ARPA BOARD: Sutherland

SECOND: McKenzie

DISCUSSION: There was no discussion.

VOTE: The motion carried unanimously.

NEW BUSINESS

- A. **Election of Officer for 2017**

1. **Chairman.** The chair opened the floor for nominations. McKenzie nominated Lorenz Sutherland for Chairman. Hearing no further nominations, the chairman closed nominations and called for the vote. Lorenz Sutherland was unanimously elected as Chairman.

2. **Vice-Chairman.** The chair opened the floor for nominations. Bourget nominated Frank McKenzie for Vice-Chairman. Hearing no further nominations, the chairman closed the nominations and called for the vote. Frank McKenzie was unanimously elected as Vice-Chairman.

B. City Manager's Comments.

1. Will be meeting with Mr. Malouff to prepare information regarding the Fixed Costs Recovery policy to present to the Board.
2. We will be talking with Rick Rigel concerning the decommissioning of the Power Plant.
3. Looking into a policy regarding dumpsters/roll-off boxes/totes as to time frames and placement.

C. City Attorney's Comments. None.

D. Governing Body's Comments. None.

There being no further business, the meeting adjourned at 4:40 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk