

*Subject to approval at
the May 9, 2017
Utilities Board Meeting*

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, April 11, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner
 Lynn Horner, Mayor
 Frank McKenzie, Vice-Chairman
 Scott Monarco, Commissioner
 P. Lorenz Sutherland, Chairman

Absent: None

Also present: Rick Klein, City Manager
 Bill Jackson, Asst. City Manager
 Melanie Scofield, City Clerk
 Joe Kelley, Director of Water & Wastewater
 Tom Seaba, Water/WW Quality Tech.
 Reuben DeLeon, Electric Superintendent
 Darren Adame, Director of Engineering
 Edward Vela, Council Member
 Kathy Del Rio, La Junta
 Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETINGS: Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of March 14, 2017. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION: Edward Vela, La Junta: In researching some files, I was wondering what we did with the Trinidad settlement and others, and some in the future? We could use that money to offset some of the expense for the new Wastewater Treatment Plant. A discussion ensued that these monies are still not actually available to use and this is not an option.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
 - Repaired the South Booster Station control valve.
 - Well #12 is back in operation.
 - Repaired the roof of the 3MG tank.
 - Adjusted the radios that are part of the SCADA system.
2. Distribution
 - Removed 32" manholes on Adams. Patching of openings will occur on April 13th.
 - All additional service repair openings have been patched.
 - Moved a fire hydrant for the street department.
 - Conducting interviews for new Distribution Crew Trainee position.
3. Wastewater
 - Preventative maintenance performed throughout plant.
 - Flushed 7,349 feet of sewer main.

- Contractor is performing clean, cut, and camera work west of Colorado Avenue, south of 10th Street and areas west of Dalton.
 - Conducted several tours and Q&A sessions of the WWTP with potential contractors and suppliers.
 - Bid opening for new plant is on April 19th.
 - Advertised for new WWTP Plant Operator position.
4. All Departments
- Eleven departmental members attended training at OJC on March 30th.
 - Completing general seasonal maintenance in preparation for spring and summer usage.

B. Power Plant & Distribution. Reuben DeLeon gave the following report:

1. Power Plant maintenance crews
 - Mopped floors daily.
 - Sprayed for weeds around plant yard.
 - Picked up trash after wind storms.
 - Installed new casters on metal tool locker.
 - Continued painting generator pits and engine bases.
 - Serviced air compressors around plant.
2. Electricians Helpers
 - Installed new HID lamps on buildings at Sewer Plant.
3. Operators
 - Because of Claude Rickman's absence due to health issues, the operator assigned to help the maintenance man instead put time in covering Rickman's daytime shift.
4. City Electrician
 - Finished remodel of classroom building at gun range.
 - Started work in Museum at Airport office building.
 - Rewired roof outlet for heat tape & photoeye on roof of Senior Center.
 - Replaced 2 speakers on downtown speaker system.
 - Directed plant maintenance crew during 13.8kv outage to Motor Control Center.
 - Reattached service mast at Animal Shelter after windstorm broke straps.
 - Added microwave outlet in classroom building at gun range.
 - Went over additional work requested on canopy and camera installation at gun range.
 - Check electric gate controls at Fire Department training site, found bad keypad.
 - Removed outlets, reinstalled outlets, and added more outlets in announcer's booth at 22nd Street ballfield.
 - Replaced speaker fuses at Tippy Martinez's ballfield.
 - Went over flag pole lighting project with Chief Eveatt.
 - Looked at adding outlet for trailer at St. Pat's, for Police Department.
5. Power Plant Manager
 - Finished work on Spill Plan, which is need of updating, due to 160,000 gallon tank removal from Industrial Park, sent to Reuben DeLeon for approval. Will need to get PE's stamp to make this legal.
 - Contacted SECOM about fiber failure in plant, from ION meter site. Had to reset fiber converter at plant.
 - Contacted substation tech due to communication failure from AB substation: He reported UPS had failed, he bypassed it and ordered replacement. I'm not sure what the status of this is.
 - Gathered information and reviewed drawings from ATWELL on new SCADA project.
 - Requested cable measurements from equipment to control location in Light Plant substation for ATWELL from Substation Tech.
 - Requested Billing Period summary, Street Light summary and Power Plant summary updates for 2016.
 - Updated Power Plant Billing Period Summary Snapshot for 2016, from updated information received.

- Gathered necessary reports and information from recently received Financial for Electric Department, to start filing Federal reports.
- Worked on 2016 Annual Report for DOE.

C. Sanitation. Darren Adame gave the following report:

1. Year-to-date numbers are as follows:
 - Special pickups up by 6
 - 40-yard boxes down by 10
 - 20-yard boxes down by 5
 - Containers from the shop down by 8
 - Compactor Box Service up by 1
 - New dumpster rent up by 1
 - New 40-yard box rents down by 6
 - New 20-yard box rents are the same
2. Everything is going well with OCLI.

UNFINISHED BUSINESS

- A. A Resolution changing the pricing of sanitation (trash) for the City of La Junta; providing for an effective date of the new rates; providing for the repeal of conflicting resolutions.** Resolution No. RUB-1-2017 was presented for the Board's consideration as follows:

WHEREAS, the Board of Utilities Commissioners of the City of La Junta has created policies with regard to the administration of the various funds and with regard to the operating of the Utility Department of the City of La Junta; and

WHEREAS, Part IV of the Utilities Board Policy pertains to "Schedule of Rates for Sanitation"; and

WHEREAS, from time to time it is necessary to update and amend the policy so as to provide quality customer service to its customers; and

BE IT THEREFORE RESOLVED as follows:

SECTION I. Part IV of the Utilities Board Policy of the City of La Junta is hereby revised as follows additional amendment:
See Part IV attached hereto.

SECTION II. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

SECTION III. This resolution shall become effective for billing cycles ending after May 1, 2017.

MOTION TO ADOPT RESOLUTION NO. RUB-1-2017 CHANGING THE PRICING OF SANITATION (TRASH) FOR THE CITY OF LA JUNTA; PROVIDING FOR AN EFFECTIVE DATE OF THE NEW RATES; PROVIDING FOR THE REPEAL OF CONFLICTING RESOLUTIONS:
McKenzie

SECOND: Bourget

DISCUSSION: There was no discussion.

VOTE: The motion carried 5-0

NEW BUSINESS

A. City Manager's Comments.

1. Its springtime, we're always busy.
2. We have \$12.9 million of invoices coming in.
3. The auditors are here.
4. The processing of the \$24.5 million grant triggered a single point audit.
5. See you all at Mud Sport!

B. City Attorney's Comments.

1. CML Spring Outreach May 4, 2017 at 5:30, Senior Citizens Center. This is very important, everybody should attend.

C. Governing Body's Comments. There were no governing body comments.

There being no further business, the meeting adjourned at 4:46 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk