

*Subject to approval at
the July 11, 2017
Utilities Board Meeting*

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, June 13, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner
 Lynn Horner, Mayor
 Frank McKenzie, Vice-Chairman
 Scott Monarco, Commissioner
 P. Lorenz Sutherland, Chairman

Absent: None

Also present: Rick Klein, City Manager
 Bill Jackson, Asst. City Manager
 Phil Malouff, City Attorney
 Debra Fraker, Admin. Asst.
 Reuben DeLeon, Electric Superintendent
 Darren Adame, Director of Engineering
 Gary Cranson, ARPA Representative
 Edward Vela, Council Member
 Kathy Del Rio, La Junta
 Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETINGS

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of May 9, 2017. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

There was no citizen participation.

REPORTS

A. Water & Wastewater Treatment. No report was given.

B. Power Plant & Distribution. Reuben DeLeon gave the following report:

1. Electric Line Crew
 - Busy putting up new Welcome to La Junta banners.
 - Tree trimming on the east side of Colorado and continue on east and then on to the Industrial Park.
 - Restoring power to homes that had meter cans and mast torn down in the last wind storm.
 - Replaced the air switch at 10th and Carson that failed in the last rain storm.
2. Power Plant Maintenance Crews
 - Mopped floors daily.
 - Sprayed for weeds around plant yard.
 - Picked up trash after wind storms.
 - Cleaned up various pumps and other equipment around plant.
 - Cut & fertilized grass around plant.

- Removed piping in order to make room for new SCADA enclosure in basement of Power Plant.
 - Painted walls and floor in basement for new SCADA enclosure.
3. Electricians Helpers
 - Remounted foyer light fixture at Library.
 4. Operators
 - Because of Claude Rickman's absence due to health issues, the operator assigned to help the maintenance man instead put time in covering Rickman's daytime shift.
 - Helped repair air check valves.
 - Processed around 65 underground locate requests during the month.
 5. City Electrician
 - Installed power outlet at La Junta Racetrack.
 - Modified existing visors to fit traffic light damaged by RV.
 - Installed wiring and connected equipment for A/C unit at swimming pool concession stand.
 - Checked phone equipment at Cemetery, contacted SECOM.
 - Worked in headworks at WWTP after flooding, dried out electrical equipment and junction boxes.
 - Replaced bad grit collector motor in headworks for WWTP.
 - Worked on alarm controls at WWTP.
 - Installed multi-conductor cables for new SCADA equipment at Power Plant.
 - Replaced belt on warehouse gate opener.
 - Worked on estimate for RV outlets for La Junta Racetrack.
 - Worked on intercom system in Power Plant.
 - Ran new cable for DC power to new SCADA enclosure.
 - Worked on pump controls in wetwell for WWTP.
 6. Power Plant Manager
 - Mopped and dried out office, computer and paperwork damaged by leaking roof during rainstorm.
 - Assisted ATWELL in numerous jobs concerning new SCADA project, such as circuit tracing, DC power identification, etc.
 - Showed plant personnel time card entry procedures.
 - Attended CAMU spring meeting in Ft. Morgan, Colorado.
 - Review SCADA automation plans submitted by ATWELL.
 - Received notification of Jose Candelario's resignation through Reuben DeLeon.

MOTION TO AUTHORIZE RICK KLEIN TO SET FORTH THE PROCESS AND FUND THE DECOMMISSIONING OF THE POWER PLANT: McKenzie

SECOND: Bourget

DISCUSSION: There was no discussion.

VOTE: The motion carries 5-0

C. Sanitation. Darren Adame gave the following report:

1. Year-to-date numbers are as follows:
 - Special pickups up by 4
 - 40-yard boxes down by 5
 - 20-yard boxes down by 16
 - Containers from the shop down by 13
 - Compactor Box Service down by 6
 - New dumpster down by 3
 - New 40-yard box rents down by 4
 - New 20-yard box rents down by 1

2. Will be placing the automated truck and another roll off truck into an auction.
3. The chipper will be here in a couple of days.
4. Everything is going well with OCLI.

NEW BUSINESS

A. **City Manager's Comments.**

1. Getting ready for the 2018 budget.
2. The audit will be presented Monday night.
3. We need 200 valid signatures for the Health Service District petition by the end of this month.

B. **City Attorney's Comments.**

1. No comments.

C. **Governing Body's Comments.**

1. No comments.

There being no further business, the meeting adjourned at 4:23 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk