

*Subject to approval at
the August 8, 2017
Utilities Board Meeting*

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, July 11, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner
Lynn Horner, Mayor
Frank McKenzie, Vice-Chairman
P. Lorenz Sutherland, Chairman

Absent: Scott Monarco, Commissioner

Also present: Rick Klein, City Manager
Bill Jackson, Asst. City Manager
Phil Malouff, City Attorney
Debra Fraker, Admin. Asst.
Joe Kelley, Director of Water & Wastewater
Tom Seaba, Water/WW Quality Tech
Reuben DeLeon, Electric Superintendent
Darren Adame, Director of Engineering
Jeffri Pruyn, Council Member
Gary Cranson, ARPA Representative
Edward Vela, Council Member
Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETINGS

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of June 13, 2017. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

There was no citizen participation.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
 - Discovered leak in raw water transmission line drain manhole. Replaced bolts on valves to slow the leak, but will have to wait until water demand drops for complete repair. Treatment Plant needs to be shut down to perform repair.
 - Cleaned exhaust and intake vents on roof of R.O. Plant.
 - Doubled the time and gallons of water produced on R.O. "C" membranes from first set. Accomplished through the staff pursuing better cleaning, care, and maintenance methods well above suggested practices.
2. Distribution
 - Repaired main break on Canal Road in North La Junta.
 - Assisted with drain line leak at R.O. Plant.
 - Fire hydrant and residential services repair and meter replacement.

3. Wastewater
 - Replaced sump pump in digester building.
 - Pulled return activated sludge pump #1 from digester building for repair.
 - Jetted 2,779 feet. The jetter truck is currently under repair. Needs three-way valve replaced.
 - Welded manhole closed near 1010 West 3rd Street. Manhole cover was somehow coming unseated.
 - Our “Earn as you Learn” Apprenticeship Program is progressing ahead of expectations.
4. All Departments
 - Continuing preventive maintenance and safety programs as time allows during the busy summer season.
5. Joe Kelley commented that the City advertised for a qualified operator nationwide and we weren't able to find anybody qualified that wanted to take that position. So this is very important to have this apprentice program and it's also nice to have someone who has grown up here and is a local person. I am truly amazed at how much good work these guys are able to do once I step aside.

B. Power Plant & Distribution. Reuben DeLeon gave the following report:

1. Electric Line Crew
 - Upgraded the transformer at WWTP and trenched a line and installed underground pipe.
 - Trenched a line for the golf course.
 - Relocated a street light at 10th and Edison Avenue.
 - Replaced a light pole on the highway.
 - Worked on service upgrade at Catholic Church at 2nd and Lincoln Avenue.
 - Read meters and installed additional AMR residential meters.
 - Annual tree trimming completed on Eastside and started on Westside.
 - Planned outage to install cutouts at the Light Plant Substation.
 - Hospital had blown fuses that were replaced.
 - Replaced bad transformer at WW Feeds.
 - Replaced bad wire at Veterans Field.
2. Power Plant Maintenance Crews
 - Mopped floors daily.
 - Cleaned lube oil pumps #7 and #8.
 - Helped clean up water that flooded basement.
 - Installed new sump pump in basement.
 - Cut and watered grass around plant.
 - Repaired covering on Marley tower.
 - Helped move in new SCADA enclosure to basement of plant.
 - Greased roof fans.
 - Cleaned up interior mess caused by roofers.
 - Repaired ball check valve on #6 jacket water pump.
3. Electricians Helpers
 - Helped get existing genset ready for removal at new SECPA building in Industrial Park.
4. Operators
 - Because of Claude Rickman's absence due to health issues, the operator assigned to help the maintenance man instead put time in covering Rickman's daytime shift.
 - Processed around 65 underground locate requests during the month.
5. City Electrician
 - Replaced devices on gazebo at Police Gun Range in Industrial Park.
 - Replaced control fuse on circulating pump and piston pump in digester building for WWTP.
 - Re-installed canopy fixture at City Hall.
 - Performed troubleshooting on WAS pump in digester building for WWTP.
 - Replaced power fuse for well pump #12 for Water Department.
 - Visited SECPA building to look at genset to remove.

- Cut fuel lines and wiring to allow for removal of genset at SECPA building.
 - Repaired meter socket damaged over weekend at Veteran's Field for Parks Department.
 - Replaced fuse in disconnect at Veteran's Field.
 - Checked sump pump in basement of Plant, repaired temporarily.
6. Power Plant Manager
- Met with ATWELL concerning plant's Spill Plan.
 - Helped plant crew arrange for temporary power during extended outage created by Line Crew.
 - Picked up new SCADA enclosure from warehouse.
 - Installed and wired new SCADA panel at plant.
 - Completed CDPHE & COPUC reports due July 1st.
 - Heard about Utility Board voting towards shutting down generation and installing distributed generation per Engineer's recommendation from Reuben.
 - Received new Spill Plan, gave to Reuben for his approval and signature.

C. Sanitation. Darren Adame gave the following report:

1. Year-to-date numbers are as follows: (We have been experiencing computer problems and were not able to get an accurate report.) Everything is going good with the residential and commercial accounts.
2. We will be purchasing two new vehicles replacing some of the older vehicles we have on the Sanitation side.
3. We have thirty-five 20 and 40 yard boxes and they are all currently rented.
4. Everything going well with Oakley, there was a reduction of cost with the City of La Junta.
5. The City is assisting the Town of Cheraw with their sanitation needs due to their truck going down. Town of Swink is also assisting.

NEW BUSINESS

A. Approval of second loan for Wastewater Treatment Plant.

MOTION TO RECOMMEND TO CITY COUNCIL FAVORABLE APPROVAL OF THE SECOND LOAN OF \$2,500,000 FINANCING THE NEW WASTEWATER TREATMENT PLANT: McKenzie

SECOND: Bourget

DISCUSSION: None

VOTE: The motion carried 4-0 (Monarco absent)

B. City Manager's Comments.

1. I am now on the Southwest Chief Front Range Rail Commission. We need to finish the Southwest Chief before we begin the Front Range.
2. We start the budget process next month.
3. Might have upset utility customers due to our more efficient billing systems and upholding to the rules.

C. City Attorney's Comments.

1. No comments.

D. Governing Body's Comments.

1. Commissioner Bourget – Had asked for specifics of the duties of the ARPA members from this group.

Chairman Sutherland – The Organic Contract contains the duties of the Board members. Also, there's an ARPA Board Policy of governance which contains thirty some items that the Board

members need to be cognoscente of. I have made copies of these for each Utilities Board member to have for themselves.

The Utilities Board meeting recessed at 4:34 in order to attend the Wastewater Treatment Plant ground-breaking ceremony.

Chairman Sutherland reconvened the July 11, 2017 Utilities Board meeting.

Chairman Sutherland: To provide a little bit of background, the Mayor contacted me and indicated there was some interest in having an update with the General Manager of ARPA and ARPA's legal counsel. So, we have with us Rick Rigel, ARPA's General Manager and Scott Rodgers, ARPA's legal counsel.

City Attorney Malouff: We are going to be hearing from Scott a lot of things about trial strategy and so forth. It might be plainer and easier to go into executive session. I think it would be easier for everyone to articulate their opinions. Remember, we can't take a vote in executive session. I recommend that we go into executive session sooner rather than later.

Chairman Sutherland: Per the recommendation of Mr. Malouff, we will go ahead and go into executive session.

MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. §24-6-402 (4) (E):
McKenzie

SECOND: Horner

DISCUSSION: None

VOTE: The motion carried 4-0 (Monarco absent)

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk