

*Subject to approval at  
the September 12, 2017  
Utilities Board Meeting*

CITY OF LA JUNTA            )  
COUNTY OF OTERO        )        SS  
STATE OF COLORADO        )

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, August 8, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present            Mike Bourget, Commissioner  
                      Scott Monarco, Commissioner  
                      P. Lorenz Sutherland, Chairman

Absent:            Lynn Horner, Mayor  
                      Frank McKenzie, Vice-Chairman

Also present:     Rick Klein, City Manager  
                      Bill Jackson, Asst. City Manager  
                      Melanie Scofield, City Clerk  
                      Tom Seaba, Water/WW Quality Tech  
                      Reuben DeLeon, Electric Superintendent  
                      Darren Adame, Director of Engineering  
                      Gary Cranson, ARPA Representative  
                      Edward Vela, Council Member  
                      Angela Ayala, Chamber of Commerce  
                      Bette McFarren, Tribune-Democrat

**MINUTES OF PREVIOUS MEETINGS**

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of July 11, 2017. There was one typographical error. Hearing no further corrections, he declared the minutes approved as amended.

**CITIZEN PARTICIPATION**

Angela Ayala, Chamber of Commerce: Early Settlers Day is September 9<sup>th</sup> at City Park. Angela requested additional electricity to be available for current vendors and to continue to grow. Reuben DeLeon and Rick Klein will look into the matter.

Edward Vela, Council Member: Mr. Chairman, I wish you'd use a little bit more better discretion than what you did in your intent to belittle me and intimidate me publicly in front of the Barista a few weeks ago. The only reason why I'm saying this is because I would really respect that you don't do that to anybody else as you attempted to do to me. Because in public, we should not be doing that.

Chairman Sutherland: I took you outside.

Edward Vela, Council Member: You took me outside, in front of the public. I'm not here to debate it to you, I'm just saying your indiscretion was not appreciated and you should use better judgment as a Chairperson.

Chairman Sutherland: Duly noted.

## REPORTS

**A. Water & Wastewater Treatment.** Tom Seaba gave the following report:

1. R.O. Plant
  - Replaced all 528 cartridge filters.
  - Replaced control valves in 4 wells.
  - Repaired leaks at the south booster station.
  - Repaired west booster after complete failure. City electrician assisted.
2. Distribution
  - New 1" service installed at the new SECOM building.
  - New service installed at the new Sign Shop building at 118 Santa Fe.
  - New 2" meter installed at Wheeler Hall.
  - The new radio read meters are helping us identify leaks that are on the customer side of the service. This is a huge benefit to us and the customer.
3. Wastewater
  - Jetted 9,094 feet of main.
  - Focus on new plant construction.
4. All Departments
  - Two employees attended the Leadville Operators course.
  - Maintaining a daily photographic log of the progress at the new WWTP.
  - 22<sup>nd</sup> and Bradish by the fire hydrant is NOT a leak. It is a "natural" spring created by runoff coming down the hills and underneath the baseball and football stadiums behind the high school.

**B. Power Plant & Distribution.** Reuben DeLeon gave the following report:

1. Electric Line Crew
  - Had an outage on July 9<sup>th</sup> at the Gardner Sub due to an arrester that failed.
  - There were a few more outages on the 12<sup>th</sup> of July due to equipment failure at the Gardner Sub.
  - The LP52-2 breaker was taken out of service on July 10<sup>th</sup> and is being replaced with a new breaker.
  - Crew has been busy with tree trimming.
  - The Line Crew has also been reading meters and will continue to do so until we can install the remaining meters.
2. Power Plant Maintenance Crews
  - Dry and/or wet mopped floors daily.
  - Identified and plugged leaks on #9 heat exchanger.
  - Cut and watered grass around plant.
  - Painted floor grates.
3. Electricians Helpers
  - Helped replace fuses in west booster.
  - Helped troubleshoot outlets at CareConnect.
  - Helped install sprinkler clock in OJC triangle.
  - Reset GFCI outlets on roof of Power Plant.
4. Operators
  - Processed around 40 underground locate requests during the month.
5. City Electrician
  - Checked power for concession trailer at race track for Property Management.
  - Installed RV outlets on concession trailer for use during races at race track for Property Management.
  - Helped Western Power troubleshoot genset at 800 mhz tower.
  - Installed RV outlets for use during races east of bathroom trailer at race track for Property Management.
  - Installed new smart relay in well #8 for Water Department.
  - Replaced fuses at west booster caused by low voltage.

- Replaced sprinkler clock in OJC triangle for Parks Department.
  - Checked outlets for construction at CareConnect for Property Management.
  - Replaced 2 speakers downtown for music system.
  - Installed conduit, wiring, devices and new LED fixtures for flag pole at City Hall.
  - Installed new sprinkler clock for Tippy Ball Field for Parks Department.
  - Rerouted and secured fiber cables in new SCADA enclosure in Power Plant.
  - Asked for and received quotes for replacement genset for 800 mhz tower for Property Management.
6. Power Plant Manager
- Helped plant crew during City wide outage.
  - Received updated SPCC plan and distributed copies where required.
  - Filed audited budget with COPUC for 2016.
  - Received and installed used large format printer from Bill Jackson.

**CRITICAL INFRASTRUCTURE DISTRIBUTED GENERATION PROJECT SCHEDULE**

Aug 22 - Aug 23	Site Visit 1
Aug 24 - Aug 31	Generator Sizing Load Study, Sketch Layouts, Develop Alternative Analysis.
Sep 1 - Sep 7	Develop Construction Estimate and price out generators from Cummins, CAT and Generac.
Sep 7 - Sep 8	Site Visit 2 (if needed)
Sep 7 - Sep 14	Prepare report.
Sept 15 - Sep 20	Internal HDR review of report.
Sep 21	Deliver report to City of La Junta

**C. Sanitation.** Darren Adame gave the following report:

1. Year-to-date numbers are as follows: (Still having a gliche showing large negative numbers).
2. We are looking at a couple new trucks and working on getting rid of the automated trucks.
3. Received compliance for closure of site #1 at the landfill.

## NEW BUSINESS

**A. City Manager's Comments.**

1. It's a very busy time right now. We are currently working on the budget.

**B. City Attorney's Comments.**

1. No comments.

**C. Governing Body's Comments.**

1. No comments.

There being no further business, the meeting adjourned at 4:43 p.m.

CITY OF LA JUNTA

ATTEST:

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P. Lorenz Sutherland, Chairman

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Melanie R. Scofield, City Clerk