



CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, September 12, 2017, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Lynn Horner, Mayor
Frank McKenzie, Vice-Chairman
Scott Monarco, Commissioner
P. Lorenz Sutherland, Chairman

Absent: Mike Bourget, Commissioner

Also present: Rick Klein, City Manager
Bill Jackson, Asst. City Manager
Melanie Scofield, City Clerk
Tom Seaba, Water/WW Quality Tech
Joe Kelley, Director of Water & Wastewater
Reuben DeLeon, Electric Superintendent
Aliza Libby-Tucker, Director of Finance
Gary Cranson, ARPA Representative
Edward Vela, Council Member
Kathy DelRio, La Junta
Elaine McIntyre, La Junta
Bette McFarren, Tribune-Democrat

MINUTES OF PREVIOUS MEETINGS

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of August 8, 2017. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

There was no citizen participation.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

- 1. R.O. Plant
• AC unit for offices, after many repairs and Band-Aids, has finally quit. Seeking quotes for replacement.
• Repaired and maintained doors and door locks at well houses and R.O. plant.
• Repaired water pump#4
2. Distribution
• Installing main and service line for DOT across highway 50.
3. Wastewater
• Jetted 10,193 feet of main.
• Replaced and repaired meters, pumps, and lines on chlorine feed system.
4. All Departments
• Weed control.
• Certification testing for 7 employees on September 29th.
• Additional routine maintenance and meter reading.

B. Power Plant & Distribution. Reuben DeLeon gave the following report:

1. Electric Line Crew
 - Doing line maintenance on the G52-20 and will continue to do so as needed.
 - Working on new underground primary line that will feed the old Southeast building at 3rd and Barnes. Will have to set two new transformers at that location to feed the Dodge dealership and the Southeast building.
 - Finished tree trimming for the season. We totaled 1,280 hours and the trimming went very well as we were able to take out several trees that were going to be a problem in the winter months.
 - Have been reading meters, but with the installation of the new radio read meters, we have been able to cut the reading time down to about four hours per cycle on the old meters. The radio reads can be done in about an hour.
2. Reuben asked Chairman Sutherland if he could re-visit a conversation from the previous meeting regarding Early Settlers. You asked me to meet with Angela Ayala and Rick; she made her presentation along with Mr. Bourget, about not having enough power. I visited with Angela and what she needed was one more outlet. I told her we had that and she said we didn't. So I put in two more outlets and to me it was a waste of money. Those outlets were on the trailer. We're spending money that we shouldn't be spending. When it was all said and done and had everything going, they had one 50 amp being used. At that point in time when they were running, we had four 50 amp available and two 30 amp available. We were not short of power ever. As far as the continuity of power, it happened again that a vendor kicked a breaker. I told him what was wrong but he wasn't satisfied. I told him he was going to have to get an electrician to check his trailer out. He came back the next day after having an electrician look at it and sure enough it was his trailer. We've always had continuity of power. When they have faulty equipment, we can't keep it on.

C. Sanitation. Rick Klein gave the following report in Darren's absence:

1. Year-to-date numbers are as follows:
 - Special pickups up by 4
 - 40-yard boxes down by 16
 - 20-yard boxes down by 18
 - Containers from the shop down by 21
 - Compactor Box Service down by 5
 - New dumpster down by 8
 - New 40-yard box rents down by 2
 - New 20-yard box rents down by 1

D. Finance-2018 Budget. Aliza Libby-Tucker gave the following report:

1. Did some education on how the budget is created and Finance's role.
2. Explained how to understand each section of the budget book itself.
3. Scheduled a budget meeting on September 25th at 6:00 p.m.

Vice-Chairman McKenzie: I have a request, back in the yellow section where we're looking at the overall numbers, the only way you can see if you're making money or losing money is to go back and see if something transfers to and from fund balance. Could you give us a re-cap for the 25th so we'll know how big of a deficit we're running? I would like to see how far we're running in the red.

Aliza Libby-Tucker: Yes, I can have that ready.

Chairman Sutherland: I do see some issues that are coming down the pike. I've done my own calculations as far as where we stand or where we don't stand. If it's the desire of the utility board to have our own work session, I would entertain that. There are some future issues we need to talk about.

**A WORK SESSION IS SCHEDULED FOR THE UTILITIES BOARD ON MONDAY,
SEPTEMBER 25TH AT 5:00 P.M.**

NEW BUSINESS

A. **A Resolution Recommending to City Council the Adoption of the 2017 Supplemental Budget for the Electric and Water Funds.** Resolution No. RUB-4-2017 was presented for the Board's consideration as follows:

WHEREAS, the Board of Utility Commissioners of the City of La Junta have determined that it would be necessary to make additional expenditures in various City Utility Funds; and

WHEREAS, the Electric Fund, anticipates expenditures not otherwise anticipated at the time of the creation of the 2017 budget; and

WHEREAS, the Water Fund anticipates expenditures not otherwise anticipated at the time of the creation of the 2017 budget; and

BE IT THEREFORE RESOLVED AS FOLLOWS:

BE IT RECOMMENDED that the Board of Utility Commissioners of the City of La Junta to the City Council amend the 2017 operating budget as follows:

SECTION 1. Electric Fund - That an additional \$98,000.00 be appropriated for the following expenditures:

- A. That the expenditures shall be for the following:
 - 1. Critical Loads \$ 35,000.00
 - 2. Electric Plant Roof..... \$ 63,000.00

- B. That the revenue sources shall be as follows:
 - 1. Transfer from Retained Earnings \$ 98,000.00

SECTION 2. Water Fund - That an additional \$ 23,000.00 be appropriated for the following expenditures:

- A. That the expenditures shall be for the following:
 - 1. Holbrook Expenses -Supplemental Water. . \$ 23,000.00

- B. That the revenue sources shall be as follows:
 - 1. Transfer from Retained Earnings \$ 23,000.00

BE IT FURTHER RESOLVED that this Resolution be forwarded to the City Council with the request of the Council to amend the 2017 Budget accordingly.

MOTION TO ADOPT RESOLUTION NO. RUB-4-2017 RECOMMENDING TO CITY COUNCIL THE 2017 SUPPLEMENTAL BUDGET FOR THE ELECTRIC AND WATER FUNDS: McKenzie

SECOND: Horner

DISCUSSION: There was no discussion.

VOTE: The motion carried unanimously.

A. City Manager's Comments.

1. Been busy working on the Tiger 9 grant.

B. City Attorney's Comments.

1. No comments.

C. Governing Body's Comments.

1. Vice-Chairman McKenzie: I would like the discussion of removing the moratorium off of the water taps placed on next month's agenda.

There being no further business, the meeting adjourned at 4:38 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk