

*Subject to approval at the
January 8, 2019
City Council Meeting*

CITY OF LA JUNTA)
COUNTY OF OTERO) SS
STATE OF COLORADO)

A Regular Meeting of the Board of Utilities Commissioners of the City of La Junta, Colorado, was called to order by Chairman Lorenz Sutherland on Tuesday, December 11, 2018, at 4:00 p.m. in the Power Board Room of the Municipal Building.

Roll was called and the following Board Members were present:

Present Mike Bourget, Commissioner
 Jim Goodwin, Commissioner
 Frank McKenzie, Vice-Chairman
 Jeffri Pruyn, Mayor
 P. Lorenz Sutherland, Chairman

Absent: none

Also present: Bill Jackson, Asst. City Manager
 Phil Malouff Jr., City Attorney
 Melanie Scofield, City Clerk
 Tom Seaba, Director of Water/Wastewater
 Reuben DeLeon, Electric Superintendent
 Darren Adame, Director of Engineering
 Elaine McIntyre, Council Member
 Edward Vela, Council Member
 Gary Cranson, ARPA Representative
 Mike Pruyn, La Junta
 Kathy DelRio, La Junta
 Bette McFarren, Tribune Democrat

MINUTES OF PREVIOUS MEETING

Chairman Sutherland asked if there were any corrections to the minutes of the Regular Meeting of November 13, 2018. Hearing none, he declared the minutes approved as published.

CITIZEN PARTICIPATION

1. There was no citizen participation.

REPORTS

A. Water & Wastewater Treatment. Tom Seaba gave the following report:

1. R.O. Plant
 - Finished ground work on west side of 3-million gallon tank property.
 - New radio installed at reserve tank pump station.
 - New compressor installed on AC system for electrical room.
 - Began installation of new security gate.
2. Distribution
 - Continue working with contractors at Primary School and Lewis Bolt & Nut construction.
 - Fire hydrant repair.
 - Equipment maintenance.
3. Wastewater
 - Grit removal system drive train broke, evaluation repair necessity and cost.

- Screening compactor motor temporarily repaired. New motor on order since compactor system will be used in new plant.
 - Completed new WWTP permit application.
 - Treated 29.86 million gallons. Removed 20 ft³ of screenings and 16 ft³ of grit.
 - Jetted 8,664 feet of main in connection to five emergency calls.
 - New plant rated at 80% complete.
4. All Departments
- Safety meeting for First Aid and common injuries.
 - Reservations made to attend CRWA Conference in February.
 - Attended Rulemaking hearing in Denver concerning changes to Regulation 100 – Water and Wastewater Facility and Operators Certification Requirements.

B. Power Distribution. Reuben DeLeon gave the following report:

1. Line Crew
- Continue to read old meters and have been replacing old meets with new radio meters.
 - Replacing the old meters should be finished up some time next year.
 - Tree trimming for the Cemetery and Parks Department due to broken limbs and dead trees.
 - Working on new primary service at 2nd and Cimarron for the new Viaero tower that will be erected at that site. The pipe has been installed and transformer set and ready for wire.
 - Line maintenance in different locations throughout the City.
 - Replaced a street light pole at Highway 50 and Grant that was hit by a car. That pole is up and in service.

C. Power Plant. Bill Jackson gave the following report:

1. HDR came down last week. They are working hard to produce a report by the end of the year. The report would have been completed earlier; however, they are dealing with staff shortages. We should have the report for the January meeting. If we receive it sooner, it will be shared by email with the Board.

D. Sanitation. Darren Adame gave the following report:

1. November report.

	Month to Date	Month to Date	Over/Under	Year to Date	Year to Date	Over/Under
November 2018	2018	2017	Month	2018	2017	Year
Special Pickups	0	6	(6)	40	79	(39)
40 Yd Box Service	19	12	7	164	154	10
20 Yd Box Service	19	11	8	94	101	(7)
Overages on Boxes	12	0	12	55	0	55
Containers from Shop	5	1	4	13	27	(14)
Compactor Box Service	4	5	(1)	39	38	1
New Dumpsters Rent	0	1	(1)	10	12	(2)
New 40 Yd Box Rent	1	0	1	28	29	(1)
New 20 Yd Box Rent	3	4	(1)	41	31	10
Bagster	0	0	0	1	0	1
Residential Accounts	2569	2573	(4)	2575	2606	(31)
Commercial Accounts	1094	1140	(46)	1115	1131	(16)
Municipal Accounts	87	86	1	87	85	2

2. OCLI Site 1 is going extremely well. It should close in mid January to February. This will be a significant savings to the City.

NEW BUSINESS

- A. **Sanitation Policy Changes.** The City is losing money at the landfill by only charging \$1.00 for an extra 96 gallon tote. Also, it is time consuming and confusing to have both the 60 gallon and 96 gallon totes. We need to raise the price of the additional tote from \$1.00 to \$5.00 along with eliminating the 60 gallon tote.

MOTION TO APPROVE THE PRICE CHANGE FOR AN ADDITIONAL 96 GALLON TOTE FROM \$1.00 TO \$5.00 AND THE ELIMINATION OF THE 60 GALLON TOTES: Goodwin

SECOND: Pruyn

DISCUSSION: There was no further discussion

VOTE: The motion carried unanimously

- B. **Approval for ARPA Scholarship in the amount of \$500.00.** All member cities offer scholarships with ARPA matching each city. Scholarships are due April 5th.

MOTION TO APPROVE ARPA SCHOLARSHIP IN THE AMOUNT OF \$500.00: McKenzie

SECOND: Goodwin

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously

- C. **Christmas Lighting Contest in the amount of \$600.00 to be distributed as follows: \$300 for First Place; \$200 for Second Place and \$100 for Third Place.**

MOTION TO APPROVE CHRISTMAS LIGHTING CONTEST IN THE AMOUNT OF \$600.00 TO BE DISTRIBUTED AS FOLLOWS: \$300 FOR FIRST PLACE; \$200 FOR SECOND PLACE AND \$100 FOR THIRD PLACE: McKenzie

SECOND: Goodwin

DISCUSSION: There was no discussion

VOTE: The motion carried unanimously

- D. **Reappointment of Gary Cranson and Lorenz Sutherland to the ARPA Board (2-year terms).**

MOTION TO RECOMMEND TO CITY COUNCIL THE REAPPOINTMENT OF GARY CRANSON TO THE ARPA BOARD: Pruyn

SECOND: Bourget

DISCUSSION: Gary has done a great job on his first term.

VOTE: The motion carried unanimously.

MOTION TO RECOMMEND TO CITY COUNCIL THE REAPPOINTMENT OF LORENZ SUTHERLAND TO THE ARPA BOARD: McKenzie

SECOND: Bourget

DISCUSSION: Lorenz is very knowledgeable and contributes a lot of time to ARPA.

VOTE: The motion carried unanimously.

E. City Manager's Comments.

1. Bill Jackson is happy to be here while Rick Klein enjoys his vacation.

F. City Attorney's Comments.

1. Always a pleasure and privilege to be here.

G. Governing Body's Comments.

1. Commissioner Bourget: What is happening with the ARPA transaction?

Chairman Sutherland: The Tri-State action is still on the table. No one has received any exhibits to change the Purchase Power Agreement. The Board was told to do a RFP and a committee was established to look at those proposals.

There being no further business, the meeting adjourned at 4:37 p.m.

CITY OF LA JUNTA

ATTEST:

P. Lorenz Sutherland, Chairman

Melanie R. Scofield, City Clerk